



# Vendor Exhibitor Application



Business Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Website/Social: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

## Product Description

*Please provide a brief (15 words or less) description of your company & products.  
This information will be used to determine approval, and be used in advertising if accepted.*

## Additional Information

**Vendor Unloading:**  I have a vehicle only (no trailer)  I have a tow vehicle AND Trailer

**If requesting power, please list plug/amp:** \_\_\_\_\_

**If food truck, please list which side your service window is on:**  Driver Side  Passenger Side

## Please select your booth preference:

*Fees are non-refundable, and all events are rain or shine!*

### One Time Fee:

Flat Vendor fee only; No membership perks or future discounted rates

- \_\_\_\_ 10 x 10 (Retail).....\$75
- \_\_\_\_ 10 x 20 (Retail).....\$150
- \_\_\_\_ Food Truck Parking.....\$150

### Fee w/ SAHPS Membership:

Includes \$25 "Friend" Membership + vendor fee; reduced fees at additional vendor events throughout the year, + membership

- \_\_\_\_ 10 x 10 (Retail).....\$50
- \_\_\_\_ 10 x 20 (Retail).....\$75
- \_\_\_\_ Food Truck Parking.....\$125

### Non-Profit Fee:

No membership perks or future discounted rates

- \_\_\_\_ 10 x 10 (No Sales).....FREE
- \_\_\_\_ 10 x 10 (w/Sales).....\$25
- \_\_\_\_ 10 x 20 (w/Sales).....\$40

**Power:** You MUST indicate your need for electricity when registering for space. This is very limited, and NO additional power will be available during the event for any reason. Please plan to bring a long extension cord (100-150ft, heavy duty) if electricity is needed.

**Water:** There is no access to potable water. Please bring any water your exhibit will require.

**Refrigeration:** None available. You must plan to bring coolers.

  Yes, I need Power.....\$10

Total Fees Due ..... \$\_\_\_\_\_

**{Please See Next Page For Payment Options, Rules, & Guidelines}**



# Vendor Exhibitor Rules & Guidelines



1. The South Arkansas Historical Preservation Society, Inc Board of Directors is the sole promotor of this event and reserves the right to have final authority over any issues or controversies.
2. SAHPS promotes The Mayhaw Festival & other similar events as a celebration of the history of the pioneer days of South Arkansas. John & Penelope Newton built the lovely antebellum style Newton House in 1849, and were proud to open it for a glimpse of life in that era with living history actors. We welcome handmade items and demonstrations of country life, it's crafts, music, daily chores, and food.
3. Booth rental spaces are 10x10, and the fee is \$75 flat, or \$50 for the annual "Friend" level membership option. All fees are to be paid in advance, and are non-refundable (rain or shine). This is considered a contribution to SAHPS, an IRS-Approved 501(c)3 nonprofit organization.
4. Fees are required at time of application to be considered for approval. **Please check event information for application deadline.** Space is limited!
5. SAHPS reserves the right to assign all spaces without guaranteed locations.
6. SAHPS reserves the right to refuse entry and refund entry fees for any reason.
7. The sponsors, City, or County will not be held liable for fire, theft, personal injury, or other damage, regardless of cause.
8. Vendors & Exhibitors may not sublet or share space without approval of SAHPS.
9. Booths and displays must be set up, with vehicles removed from the area, 30 minutes prior to event start. NO exceptions. **NO VENDING ALLOWED OUT OF TRAILERS OF VEHICLES WITHOUT PRE-APPROVAL.** Booths must remain open for entirety of event.
10. Vendors will be required to provide their own tents, tables, chairs, display shelving, etc. You are only provided a space.
11. Because making and selling Mayhaw Jelly has been the anchor and fundraiser for the Preservation Society/Mayhaw Festival for over 30 years, we ask that **no other vendors sell Mayhaw Jelly unless approved by SAHPS Executive Director, Jimmie Lunsford.**
12. Vendors will be provided a Sales tax form from the State of Arkansas Dept of Finance and Administration.

## Payments

*Cash, Checks, & all major credit cards (**processing fee added for Credit Cards**) accepted. Proceeds from all events, both public & members-only, directly benefit the South Arkansas Historical Preservation Society and their efforts.*

My check/cash is enclosed (made payable to: S.A.H.P.S.)

Please charge my card \$ \_\_\_\_\_ \*You will be sent a receipt of charges, and no cards stay on file

Credit Card # \_\_\_\_\_ Exp: \_\_\_\_\_ Zip: \_\_\_\_\_

Print Name of Card Holder: \_\_\_\_\_

Authorized Signature of Card holder: \_\_\_\_\_

***We thank you for your support!***